



AULA DIGITAL TOOL GERMANY

Appendix 1: More information about Aula

What are the rules of the cooperation agreement to Aula?

- all the school's consultation bodies are reached (all the important committees - general conferences, school management conferences, school conferences, etc.) so that no one can say that it is not known that pupils can design, select and implement projects with the use of Aula.
- It is stipulated that all ideas that are considered "accepted" within the framework of the Aula contract are important.
- Additional information about the school's student council: it continues to be fully responsible for its tasks at the school and does not lose its relevance through the co-determination opportunities provided by Aula. However, it also has the task of appointing a team of moderators.

What does the law say about this?

- In a court of law, the agreements in Aula are not binding, but they have a high moral obligation.

Who is named in the cooperation agreement?

All those who take on roles in the process - for example:

- those generating ideas
- those supporting ideas
- those responsible for ideas (two for each)
- the review team (checking implementation and who needs to be involved)
- The facilitators (responsible for ensuring that rules are adhered to and awarding medals for selected ideas).

What else is in the contract?

There is a fixed process by which ideas come to a possible vote by the students. This is described in the contract.

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In what areas students can propose changes?

- Spatial design ideas
- Issuing rules of conduct for the orderly running of the school (house rules)
- Breaktime rules
- Breaktime catering
- The extra-curricular activities offered by the school within the framework of the staffing and facilities available at the school
- Cooperation with non-school facilities and institutions within the framework of projects aimed at opening the school to its social environment and taking into account the given material requirements
- The organisation of special school events
- The establishment and development of school partnerships
- The school's internal principles for excursions as well as class and course trips
- The principles for the activities of groups of pupils at school
- Other matters that fall within the competences of the school conference or the pupils' representatives.
- Rules in class
- Demanding transparency from teachers regarding the design of rules or curricula
- Planning specific class trips or school festivals
- Questions about the furnishing of rooms or the school
- Changes in the Aula process itself
- Helping to shape the school concept
- Demonstrations or project plans outside the school community

Other options with Aula: discussion of official documents from the student council in the entire school.

What are the limits of co-determination?

- Applicable law
- School Act/School Regulations
- No ideas that only benefit individuals or certain pupils
- There is no influence on the personnel/staff policy of the school via Aula.
- Costs must be covered by an independent financing concept.

Other information:

- Facilitators ensure that the rules on the platform are respected.
- In case of three violations of the rules of platform use, the person will be excluded from participation via the platform and the account will be blocked for 2 months. If the person in question then accumulates 3 violations again, the account will be blocked for 4 months. In order to establish a violation, at least three moderators must confirm this. After each violation, a warning will be issued to the person.
- No insults, discriminatory posts or otherwise offensive content will be written on the platform.
- No personal conflicts will be carried out on the platform and no persons will be discussed.
- No full names of students or teachers are written on the platform. User names (such as maxmus) or abbreviations of the surname, such as Max M., are permitted.
- When choosing a profile picture, make sure that the rights to use the picture are given. Therefore, pictures with open licences or your own pictures should be used. Offensive, insulting or pornographic content are forbidden.
- Suggestions for improvement are to be formulated constructively. They must not simply contain a devaluation of the idea without giving reasons.